

EXCAVATION SUPERINTENDENT

Plote Construction Inc. is currently hiring for an **Excavation Superintendent** to add to our team. The **Excavation Superintendent** directs activities of union and non-union workers engaged with construction of highways, runways, site development infrastructure or other heavy highway construction projects with an emphasis on moving/hauling dirt.

Major Duties and Responsibilities:

- Plan procedures for construction on basis of starting and completion times and staffing requirements for each phase of construction
- Schedules crews and orders equipment, tools and materials to be delivered at specified times to conform to work schedules
- Schedules all subcontractor work on daily basis and for the week and communicates daily with the project manager
- Prepares or reviews reports on progress, materials used and costs, and adjusts work schedules on the basis of this review and communicates adjustments to the project manager. Ensures all work progresses at a pace that maintains the schedule and owner milestones
- Accumulates and accurately enters time and quantities on a daily basis with the assistance of the project engineer
- Inspects work in progress to ensure that workmanship conforms to specifications and the adherence to construction schedules

Additional Responsibilities:

- Five or more years of excavation and leadership experience required
- Accumulate and submit all project daily trucking logs and material summary tickets on a daily basis
- Order JULIE dig numbers and refresh numbers
- Address and resolve complaints by field personnel